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**From:** info@podi.com  
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**Subject:** PODI News - Back-up and Recovery Success Stories



## Back-up and Recovery Success Stories

How many times has this happened to you?

- Uh oh, I just deleted a file by mistake!
- Who made \* **this** \* edit to the online agenda? It's all wrong!
- The audit team needs a history of web site changes – why?!
- Aaugh! I deleted that old conference file and now I need it again.

We've all been there. But, with a good Content Management System (CMS) in place on your web site and a solid back-up routine, it's not a big deal.

And, to prove you're not alone, here are three recent examples from our very own clients.

**CASE 1 - Recovery from inadvertent deletion:** A client recently discovered missing files for an upcoming meeting. They needed the files restored and could not locate a reliable back up on computers in their office. They turned to PODI for help.



The PODI Support team was able to locate the missing files within a recent back-up file. As a result, the files were restored from the back-up and the client was able to resume editing and managing the content.

All PODI-hosted sites participate in a robust back-up routine that ensures at least seven days of daily back-up files are readily available for all files on a client's web site.

**CASE 2 - Support for an audit:** Very few of us will ever need to respond to a Securities and Exchange Commission (SEC) audit, but several of our clients do. In one recent case the SEC asked our client for documentation of all changes to the web site from September 1, 2017 through August 31, 2019.

Thankfully, this client's web site pages, programs, and content all reside in a code repository that records the who, what, and when of every site change in real time.



After the client alerted us to the requirement, our support team was able to provide access to the repository log files, giving auditors access to the date and time, author, and before and after snapshots of every change during the requested timeframe.

As the client's Director of IT said, "... As part of the audit we were asked to provide a log of every change made to our public-facing web site over a two-year period. Fortunately, PODI manages our web site. [They] worked with me and PODI's internal version control system and were able to create the version control records that we needed. It may not have seemed like that big of a deal at the time, but I appreciate [PODI's] ability to respond to an out-of-the-ordinary client request and handle it so quickly."

**CASE 3 - Tracking changes to web site document:** A good CMS not only provides easy methods for maintaining a web site, but it controls access and tracks changes. The Mura CMS used by many of our clients fulfills these functions plus many more.

A client contacted us last month and wanted to review the change history of a key file on her site. The details were easily provided via the Version History function built into the Mura CMS. A simple click on the version history icon and the user sees every change made to the page along with who made the change and the date and time. And with one more click the user can open a page which compares two versions side-by-side.

### Version History

Back to Site Manager Clear Version History Delete Content Permissions

Home > About > Staff Directory

Compare	Title	Notes	Change Set	Status	Update	Time	Author/Editor	
<input checked="" type="radio"/>	Staff Directory			Published	11/01/2019	2:10 PM	Luke Warm	  
<input type="radio"/>	Staff Directory			Archived	11/01/2019	2:08 PM	John Doe	  
<input type="radio"/>	Staff Directory			Archived	10/31/2019	3:52 PM	John Doe	  
<input type="radio"/>	Staff Directory			Archived	10/03/2019	4:19 PM	Pete Moss	  
<input type="radio"/>	Staff Directory			Archived	09/11/2019	8:52 AM	Lois Steem	  
<input type="radio"/>	Staff Directory			Archived	08/28/2019	4:13 PM	John Doe	  
<input type="radio"/>	Staff Directory			Archived	08/28/2019	4:10 PM	Steve Smith	  

*Mura CMS Version History Screen.*

If you need a better CMS or want the piece-of-mind provided by a robust back-up process, give us a call.

## Other News and Notes

[AAALAC International](#) (AAALAC) just launched its new web site. More than 1,000 companies, universities, hospitals, government agencies, and other research institutions in 49 countries have earned AAALAC accreditation. These institutions volunteer to participate in AAALAC's program, in addition to complying with the local, state, and federal laws that regulate animal research.

[National Organization of Bar Counsel](#) (NOBC) just launched its new Mid-Year Meeting micro-site, which provides a one-stop location for the meeting schedule, registration, continuing education credits, and travel information for its Austin meeting. This micro-site is the first in a series of sites for upcoming NOBC meetings.

We're pleased to announce **Potomac Digitek** is now a member of the **Salesforce Partner Community** ! We're excited about extending our Salesforce integration skills and providing even more technical services to the growing Salesforce install base.

Happy Thanksgiving!

Thanks for reading.

Paul Finkel

President

Potomac Digitek

301-590-2770

820 W. Diamond Ave., Suite 200, Gaithersburg, MD 20878